

St. Stephen's Road Residents' Association Minutes of the Steering Group 19/9/17

Present Chairperson: Moira Newlan (MN)

 Steering Group Members: Mike Packford (MP), Chris Hearn (CH), Rajan Mendis (RM), Sharan Puri (SP), Jennifer Craythorne (JC), Lisa Kelso (LK), Cheryl Young (CY)

 Apologies: Jane Joseph (JJ), Kulwinder Kumar (KK), Sunita Sharma (SS), Maria Walbyoff (MW) Winston Gordon

 In Attendance: Sundeep Patel (SuPa)

Agenda Item #	Description	Summary of Discussion and Decision	Action to Be Taken	Responsible Officer	Date for Action Completion
1	Welcome & Apologies	MN welcomed those present, including new members LK & JC and guest SuPa. The requirement for 6 members to be present was met. Apologies from steering group members were noted.			
2	Clarification of preferred meeting day and frequency	All agreed that Tuesdays or Thursdays are fine, as the church hall isn't available regularly on Monday or Wednesday evenings. JC proposed alternating between the two as MN noted some Steering Group members were unable to attend on Tuesdays. This was agreed.	Set date of next two meetings	MN	End of current Steering Group meeting
3	Minutes of last meeting	Minutes of last meeting were circulated in advance via email. No amendments were made.			

4	Parking	<p>SuPa attended meeting to raise the issue of abandoned cars on SSR. He has noticed a number of cars, some inoperable, on the roadway.</p> <p>It was discussed that there were ways of trying to remedy some of the issues (current MOT, road tax, and whether there was no movement of the vehicle - rubbish/leaves/cobwebs accumulating).</p> <p>SuPa informed the meeting that in order to get the council to look into permitting, a petition with 10 residents was required.</p> <p>Cost and rules about permits were discussed, although it was agreed that we needed someone from the council with knowledge of these to properly inform us. Costs mentioned were £42 for first two cars and £250? for subsequent cars.</p> <p>MP raised the issue that the council is trying to get SSR to become a CPZ (controlled parking zone).</p> <p>There was some confusion over what the difference was between a CPZ and permits.</p> <p>There was discussion about the various parking problems in the conservation area (parking over drives, residences with so many cars they are monopolizing street parking, vans – especially lettered ones – making it difficult for people to get into drives or find parking, people with driveways not utilising them, abandoned cars, train commuters and people traveling from Heathrow using the road for parking, the council telling people looking for free parking to park on SSR, knock-on effect of Hibernia and some LB Richmond roads becoming a CPZ, shoppers and attendees at events at the mosque and gurdwara using the street to park).</p>	<p>MP will speak to councilors about dates they are free to attend a residents' meeting about parking</p> <p>MP will communicate that information to MN so that a date for the meeting can be set</p> <p>MN will communicate with steering group members so that responsibility for creating a poster can be assigned and a date for its completion can be set</p> <p>A poster announcing the parking meeting will be produced and affixed to poles to alert residents</p>	MP/MN	<p>MP speaking to councilors in the next two weeks</p> <p>Meeting to be held in 4-6 weeks</p>
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		<p>MP raised the point that the council was meant to put down double yellow lines on the corners of Argyle Rd. but it never was completed.</p> <p>CY felt strongly against permitting while a majority of others attending felt that the idea of permitting or CPZ should at least be looked into.</p> <p>It was agreed that we wanted to hear more about restrictions to apply to sign written vans, CPZ, and permitting from a ward councilor or someone from the council with more expert knowledge.</p> <p>It was also agreed that no one felt comfortable taking a decision on this with so few residents of the conservation zone being represented so it was agreed a residents' meeting to deal specifically with the issue of parking was to be called on a weekday evening to fit into a council representative's schedule.</p> <p>It was agreed that the meeting would be announced via posters on the street.</p>			
5	Web site update	<p>It was discussed that RM is ready to transfer the content of the old WordPress website to a new website, but he needs the password.</p> <p>JC is available to help RM with anything to do with the website and its contents.</p> <p>It was raised that we should try to keep the minutes of meetings up to date on the website.</p>	MN will get RM password to the current WordPress website so that he can move the content to the new site	MN/RM	As soon as possible
6	Repaving work update	<p>The issue of council workers asphaltting over too large of an area around trees was raised. MN informed us that SS had contested it and awaited permission to remove surface tree roots.</p> <p>The project being behind schedule was discussed as was the speed at which they were progressing, which</p>	Residents should keep up the pressure on the council to not over-use asphalt – calls/emails	All	

		<p>was proposed as a reason they might be keen to asphalt over larger areas.</p> <p>It was agreed that pressure should be kept up on workers and the council.</p>			
7	Planning issues and updates	<p>Discussion about #33 Station Road and their artificial grass, #316 Hanworth Rd and their chipboard extension, and #39 SSR planning permission being denied.</p> <p>Discussion about No. 76 which has had a series of extensions granted to his planning permission and still not completed work.</p> <p>Mention made that white council notices may be removed as soon as posted.</p> <p>Discussion about the lack of enforcement when violations occur.</p> <p>Discussion about the process forward to plead our case to raise the status of the conservation area.</p> <p>MN had sent around an email from the council officer in charge of making this case, including examples of heritage areas.</p> <p>There is going to be a local list of buildings discussed and we should ensure some of our distinctive buildings make it on that list.</p> <p>MN raised the topic of creating a list with some biographical detail of interesting or well-known people who had lived in the conservation area.</p> <p>It was mentioned there was a landlords' meeting with the council on the upcoming Monday, and that they hold these fairly regularly and JC suggested someone should try to attend one to see just what occurs.</p> <p>MN suggested trying to get the council to regulate landlords like in Newham and at the very least, try to</p>	<p>It was agreed that anyone with knowledge of interesting people who had lived in the conservation area would forward that to JC</p> <p>JC would research locals of note in support of raising our conservation status</p> <p>JC would try to attend an upcoming landlords' meeting with the council</p> <p>MN would try to contact whomever runs the landlords' events and ward councilors to see if they could include some guidance for them about maintaining yards, rubbish, upkeep etc.</p>	JC/MN	Progress by the next steering group meeting

		<p>get them to include some talk of good neighbour responsibilities in their landlords' meetings.</p> <p>Because HMO licenses have to be renewed, it was mooted that we might be able to exert pressure on the council not to renew ones for landlords who are not properly maintaining properties.</p> <p>MN noted that possible to file a complaint with the council about untidy frontage, which might work to help resolve 41 SSR.</p>			
8	Current state of alley way, loss of bin	<p>The lack of CCTV coverage was discussed.</p> <p>JC reported finding used syringes and drugs baggies in the alleyway.</p> <p>Lack of police action/refusal to take concerns seriously was discussed.</p> <p>There is still no bin.</p> <p>It was agreed that the alley seems to go in cycles, the council gets around to clearing it up and then over a number of weeks it becomes fouled with dog mess, broken bottles, fly tipped rubbish bags and drugs detritus.</p>	<p>It was agreed that whenever anyone saw evidence of drugs to photograph it</p> <p>It was agreed that anyone noticing suspicious activity would report it</p>	<p>All</p> <p>MN to ask WG to pursue replacement bin</p>	
9	Neighborhood Watch	<p>Everyone is agreed to keep their eyes open and to call the police with any suspicious activity.</p> <p>MP asked JC if she had ever seen any of the strange goings on at 41 and 41A SSR late at night, boxes being transferred in and out. All agreed if we saw anything like that again, it would get called in.</p>	<p>Remain vigilant and report unusual, dangerous, suspicious activity</p>	<p>All</p>	
10	Social events	<p>MN reported there would be no music evening from Simon this fall but that he might do one in the spring.</p> <p>MN expressed her feeling that recent social events required a lot of work by the organisers, but was not well attended by our own community.</p>			
11	Any Other	<p>MN reported that Ruth Cadbury would be giving a</p>	<p>Obtain information</p>	<p>WG/RM</p>	<p>By next</p>

	Business	<p>talk/lecture on community cohesion on the 9th of November at the Civic Center at 6:30.on Community Cohesion.</p> <p>RM passed around neighborhood watch stickers for front windows that he got when he attended a larger neighborhood watch meeting.</p> <p>RM also circulated a flyer he had put together that was similar to the new neighbor flyer the SSRA had produced and handed out in the neighborhood previously. His flyer was a bit more forceful about topics like parking, fly tipping, spitting, dog fouling etc.</p> <p>MN wasn't sure there was a need for a more aggressive approach in the flyer, and felt there was maybe a bit too much overlap between the original and RM's proposed one.</p> <p>Others suggested that it might help to have one that was more forceful, as a reminder to people to take their responsibilities as neighbors seriously.</p> <p>It was discussed how best to distribute it.</p>	<p>about the wider Neighborhood Watch meetings so that residents can attend</p> <p>RM to edit his flyer and then email to MN</p> <p>MN will email it around to the steering group for approval</p> <p>Next steering group meeting – discuss getting RM's new flyer printed</p>	<p>RM</p> <p>MN</p>	steering group meeting
12	Dates of next 2 meetings	<p>The dates for the next two meetings were discussed.</p> <p>It was agreed that they could alternate days so that more steering group members could attend.</p> <p>It was agreed we would have the second meeting five weeks out from the next meeting so as not to get too close to the holiday season</p> <p>Next two meetings are set for Thursday 2 November and Tuesday 5 December, both at 7:30 in the church hall.</p>	<p>Arrangements for the use of the church hall for the next two meetings</p> <p>Email to steering group members confirming dates of next two meetings</p> <p>Add SuPa to email distribution list</p>	MN	Before next steering group meeting

