

# **St Stephens Road Residents Association (SSRA)**

## **Minutes of the Steering Group 25/07/2017**

**Present:**            **Chairperson:**            **Moira Newlan(MN)**

**Steering Group Members:**    **Mike Packford (MP), Maria Walbyoff (MW), Kulwinder Kumar (KK),**

**Chris Hearn (CH), Rajan Mendis (RM),**

**Apologies:**                    **Winston Gordon (WG), Sharan Puri (SP), Jane Joseph (JJ), Jennifer Craythorne (JC)**

**Hugh Finn (HF), Cheryl Young (CY), Tessa Archbold (TA), Lisa Kelso (LK)**

**In Attendance:**                **Lesley McLennan-Yeo (LMcLY) resident**

<b>Agenda Item</b>	<b>Summary of discussion and decision</b>	<b>Action to be taken</b>	<b>Responsible officer</b>	<b>Date for action / completion</b>
<b>1) Welcome and apologies</b>	<b>MN welcomed those present, especially new SG member RM. The requirement for 6 members to be quorate was met. Apologies from steering group members were noted.</b>			
<b>2) a) Corrections and approval of minutes.</b>	<b>Minutes of the last meeting had been circulated on line. No amendments were made. Minutes of the AGM were discussed for accuracy and content but cannot be formally approved until the next AGM.</b>			
<b>2) b) Matters arising not on today's agenda</b>	<b>The issue of a Controlled Parking Zone was briefly debated in response to correspondence from new member JC.</b>			

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3) Future Meetings	After discussion, it was agreed that meetings will be held on Tuesdays, 7.30. - 9.00.pm. MN asked steering group members to be willing to identify their areas of special expertise in order to capitalise on the talents of the group. For example, there is a desperate need to update the website. RM offered his expertise in this.	Web site to be updated with information from each "area" of steering group activity.	RM with support from all SG members and Prab Mehta	ONGOING
4) Feedback on "Hello Neighbour" Leaflet.	MW expressed that whilst delivering the leaflet they had noted that for a long stretch of the road front gardens were well tended but the areas of particular concern were the larger multi occupancy properties. Many householders had been accepting of the sentiments in the leaflet, this had been more difficult where householders were not fluent in English. It was agreed that some landlords are vigilant about the state of their properties but many are not. MP said that some managing agents are willing to monitor compliance with the aims of the leaflet and to include it in their letting information.			
5) Planning issues and updates	It was agreed that information on issues of enforcement would be sent to councillors so that they may take it up as case work. MP said that enforcement was proceeding at No.72 due to a reduction in the size of the garden. MP reported that there had been 6 complaints to the council for the excessive noise and continued use of a Kanga Drill over the weekend at No.120. No progress had been made regarding additional yellow lines in Argyle Road and Nelson Gardens. The officer in contact with MP is currently away.			

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	<p>CH advised that the listed building schedule may be revised and suggested the RA develop a local list of buildings of interest. MN suggested that we could enhance our cause if we could compile a list of noteworthy individuals who had lived in the area.</p> <p>The new conservation officer had attended the AGM and it was agreed that the RA should do its own “homework” before hand to help inform the decision making regarding Article 4 conservation area status. Concern was expressed that we may be at a disadvantage already as the council had failed to enforce much of the existing CA restrictions that it could be deemed “too far gone” to approach article 4. Arguments would need to be marshalled to counter this approach. MN suggested that we try and get on side a high-profile planner / conservationist in order to add weight to our arguments. MP felt that G15 was the best place to take this discussion.</p>			
6) Parking and repaving work.	There is increased pressure on parking due to repaving work but it is being done in sections. The work is likely to last into October and possibly November as they had previously underestimated the number of kerb stones which needed replacing / realigning. Concern was expressed about the large areas of tarmac being used around the trees.	Concerns to be raised with Hounslow Highways	MN	
7) Current state of alleyway and loss of bin	Concerns were raised about the deterioration in the alleyway between Whitton Rd and Argyle Rd and the fact that the rubbish bin is no longer present. Dog fouling and drug dealing continue to be a problem.	Concerns to be taken to Safer Neighbourhood Meeting.	WG	

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8) Neighbourhood Watch (NW)	No update was available at this meeting as WG was unable to attend and had sent apologies. Safer Neighbourhood Panel meeting is on Friday 28 <sup>th</sup> July 7.30pm in Church Hall. SG members were concerned that they had not received any communication regarding this. LMCLY said she had received an email from WG, as she usually attends these meetings. Some concerns were raised that SG members are not receiving NW information however they were reminded that WG reports at virtually every meeting on Neighbourhood Watch activity and this is circulated in the minutes therefore everyone should be up to date.			
9) A.O.B	<p>1) RM presented a leaflet about crime and crime prevention. The SG praised the effort and advised that this needed to be taken to WG / NW and could certainly be discussed at the SNT panel meeting on Friday.</p> <p>2) MN reported that she had been contacted by the property manager of a letting agency regarding a dispute between tenants and neighbours and the destruction of a garden to which the tenant had no rights. MN advised clarifying terms of tenancy. Steering group agreed that this was an issue for letting agent and MP advised that civil action had been taken against the individual in question.</p> <p>3) LMCLY stated that she was, as previously advised, withdrawing from taking the minutes of meetings. No offers of undertaking this task were forthcoming.</p>	Electronic copy to members of the steering group for comment.	RM	
10) Date and venue of next meeting	Next meetings: Tuesday 19 <sup>th</sup> September and 31 <sup>st</sup> October 2017 7.30 pm St Stephens Church Hall.			

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